

**California Community Colleges  
Extended Opportunity Programs & Services Association  
Executive Board Meeting Minutes  
Tuesday, June 4, 2018  
Hyatt Monterey Hotel, Monterey, CA**

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- I Meeting called to order at 8:48 a.m.
- II Approval of Agenda                      Agenda items approved.  
Moved by Marcia, Second by Wanda
- III Approval of Minutes                      Minutes approved  
Moved by Wanda, Second by Omar

Action Item:

Update cross reference emails with conference registrants as region 3 and 5 were not receiving CCCEOPSA emails regarding the election. Fabio spoke with Tim and cross reference was done with registration list and all was up to date.

Danita suggested that a test email be sent out and make sure everyone in region received it. Fabio indicated that we will work on conference registration and emails.

IV Public Comments

Rebecca Lavelle, region 3 CAFYES Next Up Coordinator wants NextUp to be included as the title of the program with EOPS. Example: EOPS/CARE/NextUp. Although trainings are separate, NextUp is part EOPS.

V Roll Call

Omar Orihuela, Fabio Gonzalez, Danita Scott, Matt Fox- region 5, Irma Rodriguez, Marcia Chaney Pam Brogdon, Andrea Lopez, Wanda Bynum- region 3, Karen Micalizio-region 1, Jennifer Flores – region 9, Janet Fulton, George Robles- region 4, Libby Cook- region 2, Leticia Diaz- region 10, Rejoice Chavira, Cesar Flores-region 6

Officer's Reports:

President's report:    Fabio Gonzalez

Last CCCEOPSA meeting for the 2017-2018 academic year.

Next meeting in October 2018 at Hyatt Monterey.

Welcome new representatives: Libby Cook- reg. 2, Leticia Diaz- reg. 10, Jennifer Flores- reg. 9

George Robles reported that April Henderson will be the new representative for region 4.

Pam Brogdon will take the lead with Joan Thompson on the foundation scholarships.  
Andrea Lopez from San Jose City College will be assisting the association with conference registration.

## VI Oath of Office

New Officer's took the oath of office.

Omar Orihuela	President
Danita Scott	President Elect
Matt Fox	Vice President
Rejoice C Chavira	Secretary
Yesenia Balcazar	Treasurer (Yesenia will be sworn in at next meeting)
Leticia Diaz	region 10
Libby Cook	region 2
Jennifer Flores	region 9
Wanda Bynum	region 3
Karen Micalizio	region 1
Cesar Flores	region 6

Transition to new officers is in effect. Fabio will hand over agenda to Omar after his President's report. Omar Orihuela and Yesenia Balcazar are the approved signers for the CCCCEOPSA Bank of America account.

Changes to account: Omar will have access to association debit card and all accounts.

Fabio will have access to debit card.

Yesenia will have access to all accounts: main account, foundation account, president's account and CD.

Danita will have access to all accounts: main account, foundation account, president's account, and CD.

## VII. CAFYES Update

Janet Fulton

CAFYES Advisory Committee will be reconfigured. Large committee with 27 members. It was difficult to get reps from Student Equity and SSSP.

Current advisory committee comprises of 10 districts, 1 representative per CAFYES district. Now that there are 16 CAFYES districts, the size of the committee is too large.

Discussion took place with current advisory committee and it was agreed upon to align the committee with existing EOPS regional structure. For every region that has 1 CAFYES, that region will send a CAFYES representative. 9 out of 10 EOPS regions has a CAFYES Program. Representatives will serve 2-year terms for continuity. Currently as a holdover from last year, 2 representatives are also EOPS reps. 9 reps from CAFYES and ongoing representation from EOPS representatives.

#### Role of Chancellor Office Advisory Committee:

Voluntary assignment created by staff. Not required in legislation. Purpose is to provide staff with advice and not make decisions. Advice provided has proven critical and received very good advice with outreach campaign, allocation formula tentatively approved by Chancellor's Office.

1<sup>st</sup> CAFYES allocation formula is tentatively approved by Chancellor's Office.

CAFYES application completed through competitive peer review. Recommended 6 districts to BOG for funding. Most districts are large multiple districts.

26 applications were submitted and recommended 6 to be funded.

Allocation is linked to funding allocation; if funding changes will add more districts. Can legally operate up to 4 more districts. Governor revised budget for an additional \$5 million dollars for NextUp. Chancellor's Office support the position and decision and acknowledge the EOPS Association's role in achieving \$ 5 million additional funding. Will know which 4 districts will recommend before budget signed.

Statewide support outreach campaign for NextUp. There will be a April/May media outreach campaign targeted in regions where NextUp programs are operated. Outreach campaign include pop up banners, multiple page ad, posters and brochures. Next UP starter kits will be provided to new NextUp colleges.

Training committee- Leadership and Prof Development for NextUp staff being planned. Janet helping to select training, topics, and formatting. Janet announced that she will be retiring but will continue with training for Fall. Dean Michael Q will help put training on and has a slide presentation.

2018-2019 State budget allocation: will evaluate current allocation and increase student served. Need statewide allocation first. Per student element will be used.

Decision makers convinced to link funding with head count, student served is a strategy.

Janet's last day is June 18, 2018. Percentage of money in statewide set aside funds can be used to fund positions on contract employment. \$400,00 to be used for program administration.

May restore position to EOPS/CARE and expand to CAFYES. Janet doesn't know what Chancellor's Office will do. Janet will continue part time 2 days per week.

Janet thanked association for wonderful 2.5 years.

Janet thanked Danita for being a wonderful representative for her work with CAFYES.

Omar commended work Janet has done with CCCCEOPSA for being objective and passionate.

Fabio, also acknowledged Janet for work she did for CARE and CAFYES.

Discussion regarding concerns with funding: base and cost per student. Element of remaining funds distributed among programs. May not have enough funds to redistribute.

17-18 required mandatory head count through MIS. Currently have one semester of data. But LACCD, no data available on MIS DataMart as they switched to new system. Chancellor's Office use unduplicated count. Limited information so anticipate revisions of \$5 million will remain in budget. Janet has conversations with Michael Q to reexamine allocation in 2.5 years before 3-year point.

Danita reported at advisory committee meeting, Jackie Wong from CA Dept of Educ. mentioned ability for CAFYES campuses to draw down federal funds as a match similar to workability III. Danita recommended to find out what will be required before get involved.

10 districts represented 26 campuses, now 41 campuses. \$5 mil remain in allocation and will add 4 districts, but how many colleges?

Chaffee grants are underspent- students need to complete FAFSA and Chaffee applications. Trying to get word out to spend money.

Discussion regarding impact on the number of students serve and how we are able to deliver the mission of SB1023 with appropriate staffing.

VIII. Chancellor's Office Update

Kelly Gornik

Major changes to Chancellor's office EOPS/CARE staffing:

Koney Austinn who worked with Janet and Kelly for last two years was transferred in April to Academic Affairs division. Chancellor's Office in process of planning and implementing major reorganization regarding employees and priorities to system. Lost Koney's position.

Kelly acknowledged pleasure working with Janet, one of best coworkers had. Kelly stated that without Janet's presence and hard work, NextUp Program would not be what it is today. Grateful for what Janet did and legacy she left behind.

Kelly exiting August 30, 2018. Kelly using vacation until October 9, 2018. Michael Quiaot made option available to have someone shadow EOPS and get a feel of work responsibility and become familiar with EOPS and CARE. Rosa Estrada is currently shadowing Kelly. Rosa shared her background. Rosa stated that she loves what EOPS stands for.

Michael Q has the intention to fill position at Specialist level. Not sure what will happen due to significant reorganization. Details unknown. Kelly stated that the EOPS Association is a separate entity from Chancellor's Office, not beholden to Chancellor's Office. Kelly encouraged us to make opinions and concerns known about administration in agency to Chancellor's Office. Kelly and Janet will continue to push for their position at specialist level.

Rosa is assisting Rhonda Mohr and Michael Q as she shadows Kelly. Not solely dedicated to EOPS. Can't fill position until Kelly retires. After August 30 contact person at Chancellor's Office will be Michael Q and Rosa. Official retirement date is October 9<sup>th</sup>. Michael Q working on paperwork but can't do anything until after October 9<sup>th</sup>. Rosa will spend 85% of time with EOPS. Kelly encouraged us that if we have the urge and desire, we should inform and share concerns with Chancellor's Office.

**Action Item:**

**Fabio will meet with Chancellor's Office regarding transition.**

With regards to consolidation, we want to find out what will be happening with CAFYES funds since coming out of Student Equity, once consolidation happens what does it mean? Will get a code in budget, but remain within SE funds? Need to know if the increase of CAFYES funds is out of consolidation budget or completely separate.

**Action Item:**

**Fabio will be in communication with Exec Vice Chancellor to find out where dollars will come from. Fabio will push to have separate budget line item just like EOPS**

With May revise, if 2.7% cola remains in EOPS CARE. Whatever cola is, will be factored in after allocation formula run. Rosa and Kelly will look at those in June. Kelly has the data needed for 18-19 allocation except total amount of funding for EOPS and CARE and cola. If allocation formula shows programs will be cut 5%, any cola will offset the 5% cut.

Kelly thanked EOPS Association for extreme hardwork under leadership of Fabio in getting additional 5 million dollars for NextUP in May revise. Also thanked Danita, Wanda and Matt for their generosity and willingness to take on responsibility representing Chancellor's Office at New Director's training. Kelly is appreciative. Online registration process is still being worked on and drafting invitations that will go out. Strictly for new EOPS directors, CARE coordinators, and assistant directors who started in their position 16-17 academic year or later. September 19-20, 2018 for training at Sacramento Hotel. Preparing document binder.

Danita acknowledged that work we do as Association, only as good as people have working in Chancellor's Office and their ability to be transparent and collaborative, and to receive and give feedback openly. Have that with Janet. Danita thanked Janet for her for her work and stated that NEXTUP could not have happened without Janet.

Discussion on how best serve foster youth while maintaining the integrity and fidelity of the EOPS Program to make sure the 97% educationally disadvantaged not get impacted. Many colleges are isolating all subgroups into one program because of our EOPS success.

Some programs are playing with admission criteria. Students are being accepted during the summer just to get numbers.

**Action Item:**

**We need to do outreach and provide technical training and support to address pressure to get numbers for funding purposes.**

Discussion on the need to have audits as colleges are not following guidelines esp. the age requirement. Danita had conversations with Michael Q and spoke frankly with him about needing support from Chancellor's office with providing technical assistance visits. Also discussed issues that colleges are having with their funding being cut, and the number of positions that were no longer hired. CAFYES needs extra support. Not sure if technical training will continue with Janet gone.

Discussion regarding Student Equity funds to help serve under foster youth students under 9 units and not eligible for EOPS. Concern that will weaken Title 5 for eligibility group and cause problems in future.

SB1023, EOPS is a program with academic expectations, that cannot change. Need program that focus on foster youth development and nothing to do with academics. It will not benefit students to lower expectations and requirements. Our job is to teach navigate world not just our institutions. Not everything to everyone. The board agreed that we want to support our students with best practices.

**Action item:**

**Need further discussion on what do we want to do as a board? Do we want to make this an issue? As an association, we tow the line and serve as role models. We serve as creative minds to maintain our fidelity, our enrollment and serve our students and tow the line for Title V. Goal is to get into EOPS when eligible, so students don't get sanctioned. Full time status sets us apart. What gives our program clout at college campuses is full time equivalency. Incumbent on us operating programs per Title V.**

Fabio announced tour of hotel will happen after lunch.

Fabio reported that the TRIO family reached out to him over the weekend. TRIO is a federal grant for low income students similar to EOPS. TRIO budget was reduced from \$1 billion dollars to \$900 million dollars. TRIO is under attack. We were asked to take a position and write a letter of support and send it to Dianne Feinstein and Kamala Harris to save TRIO.

Omar made motion to write a letter of support for TRIO funding. Leticia Diaz, second. Karen M recommended that Omar and Fabio sign letter

## VII. Old Business

### 1. Legislative Updates

Fabio Gonzalez

Governor's Budget Proposal: Getting cola and 5 mil for NextUp. Danita met with Dept. of Finance in March and had a very good meeting with two analysts. Danita attended budget subcommittee meetings and did a formal ask, and which appeared in language. Fabio thank Danita to take time to meet with dept of finance.

The association is being asked to take a position with on line college and funding formula. Jonathan advised not to get engage in dialogue and take a position. Funding formula will go down with defeat.

Fabio was invited by the State Chancellor's Office to attend a town hall meeting regarding funding formula which was made up of powerful foundations. Fabio used platform to advocate for EOPS, and how funding formula will impact system. As a result of Fabio's presentation, the foundations will continue to support EOPS and extended \$5 million dollars as EOPS is making a difference. The funding formula allocate money to districts, and Fabio explained we should have our own funding.

Fabio was nominated for the president's position with the State Academic Senate. Fabio withdrew his name and shared the reason behind the withdrawal.

Fabio reported that all initiatives from the Chancellor's Office is because people in community are upset, \$ 2.7 billion dollar system not doing its job. Fabio stated that as an association we need to determine what direction we will take as the agenda is moving towards graduation results, transfer, and how impact the 76% of student population that make up community college system. Community colleges are under the microscope. \$1.3 billion dollars was spent on SSSP to change the system. However, the bigger issue is that colleges need to address Guided Pathways and AB705 (faculty negotiating with Chancellor's Office).

Fabio announced that the legislative consultant contract is up. Jonathan Lightman will retire in September. Cynthia Castillo is working closely with us. There is a plan for an interim executive director.

Fabio enjoyed his time as the President and with working with everyone on the board. Fabio stated that Rhonda Mohr and Michael Quiaot is receptive to the EOPS Association. Fabio will continue to guide and provide support to the association.

Irma shared that she been on the board for 12 years and saw different leadership styles. Irma acknowledged that Fabio took whole issue of statewide lobbying and advocacy as the president's role and worked closely with Jonathan. Fabio went out of his comfort zone and was

creative and reached out to diverse legislators, staunch republicans and anti EOPS, and went for it. The positioning of EOPS during his tenure demonstrated Fabio's leadership. Irma thanked Fabio for his leadership and the need to get out of traditional EOPS advocacy role statewide.

Omar echoed Irma's comments and commend work he did. Restoration got in 2015 was due to Fabio.

Fabio passed rest of agenda to Omar.

VIII. Officer's report:

President's Report: Omar Orihuela

Has been attending consultation meetings. At the March 19, BOG meeting, Omar thanked Chancellor Oakley for his support in no including EOPS in the consolidation language. Omar also met with Michael Q who seems supportive to work with us. Omar discussed the transition of Kelly, supportive of Rosa shadowing Kelly, and replacing Kelly's position. Michael Q also supported campus visits and wants to meet with board periodically, possibly 4 meetings a year as he wants to hear from us.

**Action Item:**

**Omar will follow up on the scheduling periodic meetings with Michael Q. Will schedule a meeting during the summer to build on collaboration with the Chancellor's Office.**

March 20, Omar attended the Educ and Finance committee meeting. Danita took 14 students and Hector Duarte from Modesto Junior College took 39 students. Each student shared with the legislators about what EOPS Program meant to them. The legislators also wanted to hear from the students their concerns about the EOPS consolidation. Result is that legislators will not support consolidation and if funding becomes available, EOPS will get additional funding.

Vice President's Report: Danita Scott

Danita acknowledged support of her campus and team as she been gone a lot off campus and her staff kept things running in her absence.

Danita did not attend the FACC conference. Danita was asked to present Dolores Huerta with the Alumnus of the Year award. However, Dolores was asked by Common to attend the Academy Awards with him and to stay on stage while he sang a song that referenced DACA students. Dolores' daughter attended and accepted the award on behalf of her mother.

Danita has been attending meetings with Dept. of Finance and requested for \$5 million.

Also, sent email to Rhonda Mohr regarding concerns with staffing. Rhonda Mohr was receptive of email and reiterated the work of the program and services we offer. Email was forwarded to



Michael Q and had opportunity to speak with him after CAFEYS advisory. Danita shared that he will do what is in best interest of the program and will be a good advocate.

Met with budget sub-committee. Talked about CAFYES funding and the need to remove EOPS and CARE from any consolidation language. Danita took 14 students and students stood with her when she asked about removing consolidation language. Jonathan texted her to share that SB1023 is up to 10 districts, and to ask to ask for more money as didn't receive any additional money.

During first hearing, there were two agenda items: online college and budget. Public comments were made on why there should be an online college. Students she took were fascinated by the process and took pictures with Jose Medina.

At second budget subcommittee meeting, Danita took 5 students. Danita thanked CAFEYS folks from Santa Rosa Junior College and Alameda College as they brought staff and CAFYES students. Danita provided an overview and big picture and the colleges talked about what was happening at their colleges, the shift in funding and services not able to deliver.

John Burton asked for \$4.8 million dollars including Cal grants for foster youth. There were a lot of agency folks that advocated for that.

Met with Daisy Gonzalez, Deputy Vice Chancellor and former foster youth. Daisy was very receptive of what she had heard. Daisy is willing to come to the college and talk to students and to the degree that she can be ally, she will. Daisy asked a lot of good questions when she met with Danita.

Wanda, Matt, and Danita is putting together the New Director's training.

Chair of budget subcommittee, Portotino, has relationship with John Burton Foundation and was vocal that met with foster youth in southern CA area. Portotion allowed foster youth to talk and released them. The foster youths along with other students made public comment on what their ask was.

John Burton is pushing to increase Cal Grant funds for foster youth. We testified and supported and asked for \$5 milionl dollars. Jim Bell was happy to see collaboration.

Treasurer's Report:

Treasurer's Report will be done at next meeting.

Marcia will finalize the budget by June 30, 2018 after all expenses have been reported. Current balance is \$266, 935.73 and the CD has not been touched. Marcia stated that official minutes need to indicate who will have access to accounts? Sylvia Montejano, Will Bruce, Irma

and Marcia will be removed from accounts. Marcia shared that it was her honor to serve on the board as secretary and treasurer.

#### IX. CAFYES Advisory Committee

Danita's term to serve on the CAFYES Advisory Committee will end at the end of the month. Discussion regarding Danita continuing in that role as she has been privy to what is going on with John Burton and the Chancellor's Office, has built relationships with other colleges, and the importance of being consistent.

Motion: Fabio appoint Danita to serve on CAFYES NextUp EOPS Association representative. Omar second.

Danita willing to mentor someone who is interested in serving on the CAFYES advisory Committee.

#### X. FACC contract

Have budgeted \$10,000 for legislative advocate many years. About a year or two ago, raised to \$20,000. As Jonathan will be retiring in September, the board will need to have a conversation on whether to continue with FACCC for another year to see outcome or have dialogue to advocate for ourselves.

Discussion to look at options, but not pay \$20,000 and ask to go down to \$10,000. The association will be losing Jonathan and getting same services. EOPS Association has more political weight in what we do than having advocacy consultant. Association went with Jonathan because he was involved with us. Not required to continue.

#### **Action item:**

**Have one on one conversation with Jonathan for a broader dialogue and negotiate with him based on what he says cause don't know who we are getting. Ask what is plan for FACCC.**

#### XI. FACCC report.

Jonathan Lightman

Jonathan explained what goes on at Joint Legislative Budget caucus committee that met last week.

Jonathan shared issues that affect EOPS:

1. Categorical consolidation- BSI, SE, SSSP and not include EOPS.

Jonathan shared that at FACCC conference, Chancellor mentioned Fabio by name which demonstrated the respect Fabio has at peer level.

2. COLA

3. Due to strength of EOPS Assoc and FACCC partnership, was able to get \$5 million for NextUp. Jonathan acknowledged Danita for attending Dept. of Finance meetings.

**Action item:**

**Jonathan requested that association send thank you letters to Governor, specifically Fabio to Dept. of Finance for the \$5 million dollars. Jonathan will send a draft talking points. 10 cards or letters.**

4. Off the radar, online college and change in funding formula. Funding formula most impactful issue because have potential of affecting districts. Not a lot of understanding of exactly what we're needing. Serious reservations as Bay area don't do well. Rejected by Assembly and Senate. Chancellor asked EOPS board to support it and Jonathan advised caution. Assembly protective of EOPS in budget discussions when came time to discuss categorical consolidation. Faculty organization working hard against funding formula change. Assembly hold everybody harmless until March.

Online college, assembly rejected. \$60 million to develop institute for online educ and connect to existing infrastructure, OEI. Senate adopted online college, but 10-year pilot. Administration don't support it. Support and opposition cut across party lines. Discussion taking place on how badly Gov. wants online college. Gov. has power with negotiations.

5. AB2933 is a tax sponsored bill. The idea of bill is for counties in human service agencies will designate single point of contact for Counselors in Community Colleges. If a student faces unusual set of circumstances, counselors can call single point of contact and referral will be made to a county program or county nonprofit that works for student. Was expecting pushback from County Welfare Association, but no response. Passed at assembly. Waiting to see what happens at Senate. This bill not given much thought in terms ability to pass budget.

Jonathan shared plans for FACCC. Jonathan shared it was fulfilling to have worked with the association for the last 20 years. Cynthia Castillo will take lead and continue with relationship. Stephanie Dowell will also work with association. Jonathan shared background of Cynthia and Stephanie shared her background.

During the transition and interim, Jonathan's position will be split into two: Associate director internal matters is Evan Hawkins. Richard Hansen known for his statewide work will be handling external responsibilities

Danita shared her thoughts about the opportunity to have worked with Jonathan and always valued his sage, wisdom, advice and passion for what he did. Thanked Jonathan for his years of service and wished him health, happiness prosperity and adventure.

Fabio thanked Jonathan for his support.

XII. Fall 2018 Conference Update: Irma Rodriguez

33 rooms away from 80% of block.

Andrea Lopez demonstrated the use of EventBrite for the Fall registration process. Can use two options for payment: credit card or by check.

Discussion with issues and reconciling the process with individuals who will need to pay the difference and owe money.

Eventbrite fee- negotiated \$17.95 flat rate regardless of whether use check or credit card. Normally charged a percent of what charging of ticket fee-. Fee is  $\$17.95 + \$1.65 = \$19.60$  Increased registration by \$20.00 to cover fee – charge upfront which is getting absorbed in registration fee.

If individuals are requesting refunds depending on circumstance, there will be a \$20.00 cancellation fee.

**Action Item:**

**Include on registration page, clear language that hat there is a \$20.00 refund processing fees. Individuals will need to check with their district if they will get reimbursed for it.**

Discussion between postmarked vs received. Will use “postmarked” to determine registration costs.

Colleges good about sending check, but not write participants name on check.

**Action Item:**

**Regional reps to inform their region to ensure that names are written on checks.**

End of the week will be live registration

Andrea will clean up areas discussed.

Will be able to create a database that can be used for emailing; generate sign in for participants. Will allow for onsite registration, create attendance sheet and check head count. Can also generate name badges to streamline the process. On day of registration must pay by credit card or can use different ticket options (adjust to what need).

Matt suggested to include question regarding position the registrant has. Is the registrant a student or senior administrator? This is important to know for elections. This will help the election chair determine who is a voting member.

**Action Item:**

**Include on registration form, Do you sign the EOPS program plan, as the program director? List position. If say no, not voting member. Also change CAFYES to NextUp?**

EventBrite registration will be linked to conference web page and going out Thursday.

Danita, Wanda and Irma are working on workshops. Received 6 workshop proposals, need 10 workshop proposals from each region. Planning for 9 breakouts per sessions. 4 sessions, need 36 workshops at minimum.

**Action Item:**

**Regional reps to send request for workshop proposals to region. CC Danita, Wanda, and Irma on email.**

Discussion on additional key note speaker. Danita secured Bettina Love. Irma suggested that the theme of the conference is "EOPS: Art of Social Justice" that vendors include artists and poets. Brainstormed possible speakers.

Irma will work with Yesenia and Omar on vendors

Irma will have a flash drive of all conference information to share with next year's committee.

XIV. 2019 Conference Update:

Riviera Palm Springs submitted a proposal. Will visit hotel sometime in July. Irma will join us to set up contract for conference, October 21-23, 2019. Board meeting will be on October 20, 2019. Riviera Palm Springs contract is 80% guarantee, waived resort fee, increase rooms, complimentary presidential suite. Max is 360 rooms, capacity is 398, surrounding hotels for overflow. At hotel visit, will try to get more concessions, and will inform membership of 2019 conference location at the conference.

Omar was planning for San Diego, but City Council supports Trump law suit on Sanctuary City.

Discussion on Irma staying on as conference liaison for the 2019 conference, issue is that Irma will not have resources available such as access to membership on office email system. Possible agreement as consultant or a stipend.

Fabio thanked everyone for work on conference.

Irma suggested reducing rate of conference presenters as EOPS conferences have outstanding workshops.

XV. New Director's Training: Matt, Danita, Wanda. Omar

Discussed agenda and activities for the New Director's Training. Matt, Danita, and Wanda met with Kelly to get ideas, changes, and suggestions. There will be an icebreaker and copies of mutual responsibility contracts, mid semester check in forms and other forms will be uploaded on association website, so attendees can download, edit and make changes specific to their college.

Will discuss budget allocation funding formula. EOPS/CARE budget and reporting has been minimized from 1.5 hours to 1 hour

Wanda will go over CARE Program Guidelines, CARE budget and NextUp.

Will reach out to regions as want to include a panel of EOPS staff- directors, staff, counselors

Due to room availability, training has been changed from 2.5 days to 2 days.

Focus of training is how to be effective on your first year

Discussion about having a structured EOPS mentoring program. Danita shared the CAPED model of their mentoring program. Mentoring will ensure that new directors have someone that they can develop a relationship with and can call for any issues that occur.

There are about 50-60 first new directors within last three years.

Mentoring would be good for NextUp to help new staff navigate the system.

Discussion on how to fund mentoring program. Can association pay for the first year? Possibly explore funding through Chancellor's Office.

**Action Item:**

**Danita will check with CAPED on how set up mentoring program and will also speak with Chancellor's Office.**

Irma suggested that we could schedule a conference and use revenue from conference to fund mentoring program. Possibly charge \$350.00, use money from generation of charges and give mentors a stipend.

Discussion on how we can fund mentoring program. Also, discussed getting funds from Chancellor's Office to give money to association to continue to do training. If the money is given to the association, we can do it efficiently and cheaper.

**Action Item:**

**Omar will meet with Michael Q during July/August and start conversation regarding the training. Need to firm up plans by August 1 as binders and agenda will need to be prepared.**

Danita stated that Ruth Turner is retiring from the College of San Mateo. One of Ruth's talent is cultivating talent and she has trained a number of EOPS Counselors. Possibly use Ruth as a consultant, someone to think about and utilize.

Fabio made motion to continue to support collaboration with Chancellor's Office with New Director's Training. Second motion to seek resources for establishing mentoring program. Omar seconded the motion. All in favor.

Irma commented that we need to be educated with CAFYES and what it means. We need space to learn leadership around building a cohesive team. It is important as directors and coordinators, we understand and fully absorb and embrace fact that we are first and foremost EOPS. If can't articulate it, there's a problem. Can't allow directors/coordinators to continue in their own mentality siloing other groups. Despite organizational structure, we need to embrace that we oversee everything. Important to have round table discussions.

Discussion on whether we continue with coordinating the training. Is this something we take an active role with? We need to see outcome of training and continue with conversation in October.

Irma thanked Marcia for her years of service.

Motion to continue agenda tomorrow. Meeting adjourned 4:00 p.m.

### **June 5, 2018**

Meeting called to order by Fabio 8:31 a.m.

Fabio will meet with Jonathan to discuss the transition and pick his brain of what do next. We need to be prepared for next year as changes will occur depending on who wins the Governor's race.

XVI. Committee reports

**TAC:** Tim updated website and included [click here to register](#).

All in agreement to change link for credit card only a month before the conference.

**Scholarships:** Will sent email to all regions receiving scholarships. Rejoice waiting to hear which colleges did not responded so can f/up.

Omar will oversee the scholarship calendar as board need to review.

Discussion on moving the responsibility of scholarship to foundation. Consider allocate \$20,000 to foundation so foundation can award scholarship. Money goes directly to foundation as they are not sustainable. Fundraising is for scholarships. 2018-2019 start awarding all new colleges.

Foundation can take on responsibility for payroll deduction process or pursue other revenue streams to supplement raffle. Fabio and Joan working on a donation letter and create a reserve. Fabio working on brochure to promote association.

Board will select colleges and create list of who will receive scholarships for each cycle. Pam stated that she appreciated the opportunity to raise more funds for students. Pam needs staff to work with her on the fundraising committee. Raised last year's raffle fees from \$10 to \$20.00

Irma suggested creation of alumni association to expand beyond raffle. Create a payroll deduction similar to FACCC. for current employees.

**CCCSFAA:** Will need representative

**CSSO:** George Robles reported that CSSO's not happy with combining SE, BSI, SSSP categorical funding. They are not clear on how funding will go to the colleges.

**CAFYES works group:** change to CAFYES Advisory and become stand alone.

**BOG:** Omar- Danita reported that last meeting that met with Daisy Gonzales, deputy chancellors, all about online college and funding formula. BOG split with, group saying something needs to change, group perceiving being more cautious than giving weight to what faculty saying, don't like either. BOG met in May 17.

XVII. Regional representatives provided reports.

XVIII. Other Business

Watched video and provided feedback to Fabio. Fabio is still editing the video and he is trying to get a good grasp of what the 2017 CCCEOPSA conference was all about.

Danita stated that a critical piece of cohesiveness of the association is getting out information to the regions. Important to meet on a regular basis and to let the association know how to support that endeavor. Need constant point of contact and share information. If can't meet use CCCConfer.

Next meeting, October 28, 2018, Sunday. – 9 a.m. to 1 p.m. Need to arrive on Saturday. Best time to meet, could adjust length of meeting, esp., if have new business to discuss. Have three vacancies that need to be filled: membership, elections, CCCSFAA liaison. Wanda volunteered to do elections. Membership and elections work together, so Wanda will do both.

Marcia reviewed travel policy. Need map quest to determine mileage cost and attach it to travel form. Cost of meals covered is \$12.00 breakfast, \$18.00 lunch, \$30.00 dinner, tips not included. Cost of food only and no room service. Association will pay for component that you



are actually participating in for association meeting. Association will pay for the room and will make the room reservation for the night before the meeting.

Discussion on giving retiree awards. Jonathan Lightman Hall of Fame award. Fabio also recommended giving Assembly member Limon an award.

Denise needs more t-shirts, EOPS, CARE, or college t-shirts for quilt to give to Kelly and Janet

Region 4 will be responsible for conference registration. Fabio will coordinate with George and region 4.

Meeting adjourned 9:30 a.m.