

**October 28, 2018**  
**CCCEOPSA Executive Board Meeting**  
**Hyatt Regency Monterey**

I. Meeting called to order 9:15 a.m.

II. Roll Call:

President: Omar Orihuela  
Past President: Dr. Fabio Gonzalez  
President Elect: Danita Scott  
Vice President: Matt Fox  
Secretary: Rejoice Chavira  
Treasurer: Yesenia Balcazar  
Region 1: Kintay Johnson  
Region 2: Libby Cook  
Region 3: Wanda Bynum,  
Region 4: April Henderson  
Region 5: Sylvia Ruano  
Region 6: Cesar Flores  
Region 7: Dawn Reid in for Tracye Jones  
Region 8: Efren Rangel  
Region 9: Jennifer Flores  
Region 10: Letty Diaz  
Irma Rodriguez  
Andrea Lopez  
Tim Mariner  
Pamela Brogdon

III. Meeting agenda approved. Include EOPS study to old business.

IV. June 4, 2018 meeting minutes approved. Fabio/Wanda

V. No public comments.

VI. Officer's reports:

A. President's report- Omar Orihuela

Signed contract with FACCC for one year for \$20,000.00. Jonathan wanted a 2-year contract before he left FACCC.

Discussion regarding concern with the amount of contract. Discussed options for advocacy for less than \$20,000.00. Concern regarding cost and the level of expertise that will receive for advocacy efforts.

Attended FACCC meeting and provided EOPS update.

**Action Plan:** Develop a work plan and evaluation for FACCC. Executive offices to come up with a proposal on how to evaluate legislative advocate. Suggestion made to audit the contract to see if goals were met or not and to look at the product we are getting.

Omar provided testimony at BOG meeting and requested augmentation to EOPS of \$10 million dollars

Omar reported that at Consultation Counsel, public comments no longer allowed. Board determined that for large discussions, protocols, a work plan, work product and outcomes must be established.

At Consultation counsel topics discussed were proposal for budget, set aside finds and consolidate Chancellor's Office, EOPS Statewide funds, keep at 1% (1.1 million) and EOPS not be a part of statewide consolidation. EOPS may get \$150,000 cannot guarantee 1 million. Not sure how use money for statewide set aside funds.

Omar reported that Rhonda Mohr is proposing a mentoring program. Rhonda committed to by and verbally will use \$125,000 from Chancellor's Office.

Discussion on the outcomes of the New Director's training. Matt, Wanda, Danita, and Omar shared thoughts of the training. Concern brought up that everyone on the board should step up to the plate and assist with the training.

**Action Plan:** Based on feedback from survey, the training was well received. Need to determine about association taking over the training or continue partnership with Chancellor's Office. If association commit to the training, need a subcommittee. Important to have staff provide have history of the program during the training. Chancellor's Office need to continue to provide the funding for the training.

Omar attended the NextUp training in early October in Anaheim. He was invited to say a few words and talked about the EOPS Association. Discussion took place regarding the training and the information that was provided. There was concern regarding flexibility.

**Action Plan:** Omar to have more meetings with NextUp directors.

B. Past President: Dr. Fabio Gonzalez

Fabio had no report. Will continue to provide support. At conference, Fabio will show video that he has been working on for the past 6-8 months.

Discussion regarding impact of AB705. AB705 will help EOPS but will affect students who are not in EOPS. 10 + 1 lies with State Academic Senate but diminished to nothing with AB705.

Fabio spoke with Haines, V.P of BOG. Fabio stated building relationships is key to avoid the damage that has been made to EOPS. Fabio stressed the importance to talk to various legislators as we need the influence through legislature.

Fabio shared the SEAP Program. A training was conducted regarding the SEAP Program, but it was more of a discussion than a training. The trailer bill officially established it. Fabio will send copies of the trailer bill. The bill incorporates guided pathways grant, funding through BSI, SSSP and SE, and allocation will go through districts. District can keep up to 5% without allocating to colleges, this is set aside money... hold up to 5% administrative operations district.

C. President Elect: Danita Scott

Danita reported that there was no CAFYES association board meeting. Danita was at CAPED last week, in which Chancellor Oakley did listening tour at Delta College, not sure how it went. Delta College faculty agreed to do vote of no confidence.

Danita shared that Mia did an AB705 report and showed data that DSPS students are more likely to pass in college level classes, but numbers were flawed. Did not disaggregate data based on disability as numbers are low. There is push back about AB705 from the state...faculty response to develop 8-unit math class at Delta College. People are fighting for outlier course, not doing what doing under guided pathways. Counseling need to get involved with mapping of curriculum. Work with academic senate and get seat at table. Faculty does not know how curriculum work with other curriculum.

**Action Plan:** get involved with guided pathways. As a categorial program, EOPS is consistent with guided pathways as a map.

Danita also reported that there is another bill to rewrite counseling minimum qualifications. The crux of the argument is that counselors can do the academic work but not necessarily academic planning which academic advisors can do.

Discussion on how colleges are adding supplemental instruction, co reqs and pre reqs. However, difficulty is articulating them. AB705 changes how courses are being delivered and how to get more students through w/o violating curriculum or CSU/UC will not articulate it and align with it.

D. Vice President: Matt Fox

Matt suggested that we focus on the new director's training and the association website. We can promote what we are doing and use the website to communicate with students and alumni.

E. Treasurer: Yesenia Balcazar

Yesenia passed out budget for 2018-2019. Budget: \$502, 690.00. Biggest revenue came from registration and from vendors. Yesenia appreciated Marcia for her recordkeeping, easy transition, and had everything ready and set.

Irma suggested that we share the budget at the annual board meeting and year end closing report.

**Action Plan:** Put year end closing report on website.

Irma suggested that we invest in another CD. We currently have one CD. Discussion on financial needs of the association. Do we need to put funds away for a rainy day? Should we hire an executive director with skill sets? Fabio recommended that we keep our operating budget above \$500,000.00. Fabio and Marcia was working on payroll deduction and how to generate a stream.

**Action Plan:** Executive board needs to discuss what is the vision of the association and where want the association to go. Focus on spending on things that will help the association go to the next level.

## VII. Old Business

A. Operational program reviews went away after budget cuts. Omar spoke with Michael Q and he is open to doing site visits with new directors' in the field. However, it requires the association to do the work. At this time, the Chancellor's Office is not interested in doing this right now. Sites visits interested in is 19 consultant visits.

B. Discussion on opening up Title 5 and making changes. A request was made to regions to come up with wish list and required changes. It is important to mentor new directors who don't understand the history and ramifications/consequences of opening up Title 5.

Fabio shared that Title 5 are guidelines and not a legislative bill. Educ Code is actually law and not a trailer bill. The Chancellor's Office has full access of title 5 and government relations at the Chancellor's Office is actively reviewing title 5.

### C. Legislative Updates: Cynthia Castillo

Cynthia Castillo reported that the request for the \$10 million dollars augmentation is ongoing, and she is engaging with legislators. She is focusing on lobby day for board and members. Caucus leadership that she engages with will make augmentation a priority for caucus. She is reestablishing relationship with BOG. She will reach out to the Chancellor to get an idea of where he is thinking about EOPS and to make sure the message is clear that the reform in the community colleges doesn't mean end programs that have track record.

### D. New Director's Training: Matt Fox

A survey was sent out few weeks after training. Survey was sent out once but could resend if need more feedback for consistency.

75% of attendees were 1<sup>st</sup> timers. At the end of the training, 85-90% felt comfortable in all topics regarding the program.

Omar commented that the overall training was harder as it applied to all 114 colleges. People felt more connected versus rules. Danita invited someone who retired to the training and she was inspirational and impactful which contributed to the training. Danita got email from someone who participated and enjoyed it.

Rosa also got great feedback. Loved the fact that directors did training and someone who really did the job. Felt comfortable, not afraid of Chancellor's Office being there.

Action Plan: Need to discuss future for new director's training. Need veterans and new directors to be involved. Showed Fresno's video 40<sup>th</sup> anniversary. History of EOPS. Cahoots game. Video on the why? Conversations...why doing it? Do it for students. Know your why...Michael Jr. Ted Talk

E: EOPS Study- Dr. Fabio Gonzalez

In 2012, Chancellor's Office used RP group, to talk about methodology, frame work used by researchers to conduct an EOPS study. A propensity framework to determine disproportionately populations. Fabio met with Terrence Willett and guru with RP group, and is willing to revive 2012 and invite Los Rios CCD to update the study.

**Action Plan:** Update study to include 2012 study. Prove 2-3 years, money come to us to show impact have with students. Next study make correlation so can impact locally for each program. Fabio will work with RP group , Omar and exec board.

F. 2018 Fall Conference update- Irma Rodriguez

562 paid. Revenue made \$100,000 take care of operational costs. Future conference, someone really holds a line with expenditure. Be thrifty. Need AV for internet access. Negotiable.

Fabio working with vendor former EOPS student Graphics Effect, two sponsors, \$500, \$1000 sponsors for wine and cheese. Foundation reimburses association.

Graphics Effect will donate back drop for people to take pictures at the conference. Free and set up will be near check in.

Omar thanked Irma for work on conference. Leadership and commitment to organization and students. Also, thanked Fabio and Irma, five people on weekly meetings, people behind the scenes. Conference is only way to maintain association.

Pam Brogdon reported that wine cheese event will be held on Tuesday, 5-6 p.m. at President's Suite. 8 different wines and variety of champagnes. Sold 20 tickets, need to sell 50 to break even on cost of wine as champagne was donated.

Regions need to get their raffle baskets out timely. Each director asked to include \$20, money trees and gift cards so sold many raffle tickets. Need out there early.

Andrea mentioned that people can use the Venmo account to pay for raffle tickets. People will need to download the app.

#### G. 2019 Fall Conference update- Omar Orihuela

The 2019 Fall conference will be at the Riviera Palm Springs Hotel. Some executive board visited the hotel and the contract was signed. Irma recommended that lunch is plated than buffet as it is cheaper.

### VIII. New Business

#### A. CCCEOPSA website- Matt Fox

Matt reported that on behalf of Tracey Hickey, Columbia EOPS Specialist, she could work on updating the association website. Areas that need to be included and updated are: adding events, regional events, also include meeting dates and minutes, student scholarship winners, post stories, communication tool for alumni. Total cost for WIX is \$350.00 and Tracy can create the website based on specifications. Will need to send Tracy all the information. Cost to maintain the website on a part time basis will be \$80.00 per hour depending on what board or association interested in.

Discussion on the need to have a website that we can count on. Fabio suggested that the TAC committee look at the proposal and have a conversation with the executive committee on what is best. An honest dialogue on the direction the association wants to take whether to outsource or have board members take the lead needs to occur. It is important to find a product that will work for the association and the members.

Suggestion to open it up to the membership to put in a bid or proposal to work on the website. Create an RFP so can open it up to all members who have talent and giving them an opportunity.

**Action Plan:** Tim will create RFP and send it out to board for review. Send RFP in November with deadline date December 15, 2018. RFP needs to include a demo in addition to the proposal.

Discussion regarding reimbursement for services provided by Sarah Bruce on developing and maintaining the association website.

Motion made by Wanda to take care of contract and invoice with Sarah Bruce and look into having Tracey do new website with WIX for one year. Kintay second.

Fabio amended to terminate contract with Sarah Bruce, find outstanding invoices and pay it. Second: Wanda. All in favor.

Motion made by Wanda to go ahead with Tracey's proposal and change hourly fee to monthly fee and enter into contract with Tracey. Monthly fee to be decided at later point. Second: Kintay. All in favor.

Tim has access to drop box and will forward to Tracey.

**Action Plan:** Move forward to create a new website and to maintain it.

**Action Plan:** Omar will work with Matt on certain work plans to include goals for the website.

#### B. Scholarship- Rejoice Chavira

Names of colleges were handpicked and we have gone through the cycles of having all colleges receive a scholarship. Currently have 10 scholarships per year and at end of 10 years, cycle ends. How many years do we want the cycle to be? Create a new cycle- 114 colleges divide by 10 year cycle = 11.4.

**Action Plan:** Tim, Efren, Matt, and Rejoice will discuss a different process of selecting scholarship recipients.

#### C. EOPS new Directors Mentorship Program- Matt Fox

Not ready to fully report. Reviewing what Caped put together. Matt met with Lucinda Aborn regarding developing a mentorship program. Shared documents and will bring back with proposal.

#### D. Spring 2019 All Director's Training- Omar Orihuela

Discussion on Spring All Director's training. CARE directors and coordinators required to attend the Spring training. Chancellor's Office does not want to do it due staffing. Suggestion to bring back what presented at new directors training so that all can hear the same information. Another suggestion to do something on advocacy.

Omar spoke with Rhonda and she wanted to know purpose of training, how can it be meaningful, and is it a repeat of new directors training. This is an opportunity as Chancellor's Office has new staff and we are being given an open door to talk to them about what want training to be.

Possible topics: opportunity to share what unique services doing.; how SEAP works collaboratively with EOPS; NextUP; CARE and CalWORKs how collaborate and how alike; how get CalWORKs students into CARE; SEAP Guided Pathways Best Practices; collaboration with CalWORKs ; AB705 as it relates to EOPS students for eligible undocumented students.

#### IX. Committee reports:

##### FACCC Liaison:

FACCC not attended regularly. Omar can attend board meetings. November 16<sup>th</sup> meeting is in the South.

##### Elections:

Wanda will do elections with Lydell Willis, Alameda or Rebecca Levelle /Santa Rosa. Wanda will speak with them.

Bylaws:

Eliminate Bylaws.

TAC:

Tim brought up using PayPal. Yesenia will maintain the pay pal account. PayPal will be used for wine and cheese fundraising

CCCSFAA:

Sylvia Ruano will talk to FA director and how bridge communication

CSSO:

Omar will communicate with CSSO and FACCC.

CAFYES:

Danita is rep for advisory committee. NextUp Person- Tracye Jones selected to be representative.

Meeting adjourned- 4:33 p.m.